

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER
DIRECTORATE OF INDUSTRIES AND COMMERCE, THIRUVANANTHAPURAM
(Present: Leena. M.D.)**

DIC/401/2021-EA 1

Dated:29/01/2021

Sub:-Industries – Establishment – Transfer of Clerks/Senior Clerks &Promotion and Postings of Clerks/Clerk-Typists to the post of Senior Clerks– Orders issued.

- Read: - 1. This office proceedings No.DIC/12083/2018-EC 1 dated 11.01.2021.
2. This office proceedings No.DIC/12664/2018-EC 1 dated 19.01.2021.
3. Submission from incumbents.

ORDER

The following Clerks/Senior Clerks who have been transferred on the JDC training vacancy is regularised herewith due to the vacancies arose by means of promotion through reference 1 and 2.

Sl. No.	Name, Designation and Present Office	Name of Office to which transferred
1.	SRI. AJAYAN.B Senior Clerk District Industries Centre, Alappuzha. <i>(posted in the JDC training vacancy)</i> <i>(On Request)</i>	Project Office (Coir) , Kayamkulam Regularized the vacancy on training and posted against the promotion vacancy of Sri.Suresh.K, Senior Clerk
2.	SMT.BUSHRA.K.A. Clerk District Industries Centre, Alappuzha <i>(posted in the JDC training vacancy)</i> <i>(On Request)</i>	Project Office (Coir) , Alappuzha Regularized the vacancy on training and posted against the promotion vacancy of Smt.Aji Sadique, Senior Clerk.
3.	SRI.ARUMUGHAN. C Clerk District Industries CentrePalakkad. <i>(posted in the JDC training vacancy)</i> <i>(On Request)</i>	Regularized the vacancy on training and posted against the promotion vacancy of Sri. Abbas.T, Senior Clerk.

The following transfer and posting of Clerks/Senior Clerks are ordered with immediate effect on administrative convenience/on their request.

Sl. No.	Name, Designation and Present Office	Name of Office to which transferred
1.	Smt. Anupama. K.K. Clerk Directorate of Industries & Commerce, Thiruvananthapuram. (On Request)	Taluk Industries Office, Kanhangad, District Industries Centre, Kasargod vice Smt.Krishna Priya, Senior Clerk transferred.
2.	Smt. Krishna Priya.K Senior Clerk Taluk Industries Office, Kanhangad, District Industries Centre, Kasargod.	Coir Inspector Office, Kanhangad Project Office (Coir), Kannur vice Smt.Ramya.K., Senior Clerk promoted.
3.	Smt. Nisha. K. Clerk Directorate of Handlooms & Textiles, Thiruvananthapuram. (On Request)	Taluk Industries Office, Kasargod vice Smt.Swapna.K., Senior Clerk promoted.
4.	Smt. Swathi Satheendran Clerk Taluk Industries Office, Kannur District Industries Centre, Kannur (On Request)	Taluk Industries Office, Thalassery District Industries Centre, Kannur vice Smt.Shabana.C., Senior Clerk promoted.
5.	Smt. Namitha. K. Clerk Directorate of Industries & Commerce Thiruvananthapuram. (On Request)	Taluk Industries Office, Kannur District Industries Centre, Kannur vice Smt.Swathi Satheendran, Clerk transferred.
6.	Smt. Renjini. R. Senior Clerk District Industries Centre, Kollam. (On Request)	Taluk Industries Office, Kottarakkara vice Sri.Anish.R., Senior Clerk promoted.
7.	Smt. Archana. P. Clerk Directorate of Coir Development, Thiruvananthapuram. (On Request)	District Industries Centre, Kollam vice Smt.Renjini.R., Senior Clerk transferred.
8.	Smt. Yamuna. S. Senior Clerk District Industries Centre, Thiruvananthapuram.	Directorate of Coir Development, Thiruvananthapuram vice Smt.Rajalekshmi.J.R., Senior Clerk promoted.

9.	Smt. Nadeera. T.C. Clerk Project Office (Coir), Ponnani. (On Request)	Common Facility Service Centre, Manjeri, Malappuram vice Smt.Mufeeda.M.P., Senior Clerk promoted.
10.	Sri. Hari Prakash. K. Clerk Project Office (Coir), Ponnani. (On Request)	District Industries Centre, Malappuram vice Smt.Sareena.K.C., Senior Clerk promoted.
11.	Smt. Dhanya. S. Clerk Directorate of Industries & Commerce, Thiruvananthapuram. (On Request)	Taluk Industries Office, Karthikappally, District Industries Centre, Alappuzhvice Smt.Jalajakumari. L., Senior Clerk promoted.
12.	Smt. salini.t.m Clerk District Industries Centre, Thrissur. (On Request)	Taluk Industries Office, Chavakkad District Industries Centre, Thrissur in the existing vacancy.
13.	Sri. Shaji. G. Senior Clerk Directorate of Handlooms & Textiles, Thiruvananthapuram. (On Request)	Directorate of Industries & Commerce, Thiruvananthapuram in the existing vacancy.
14.	Smt. Manjula Devi.v Clerk Project Office (Coir), Kozhikkode. (On Request)	Project Office (Coir), North Parur vice Sri.M.P.Sabu, Senior Clerk promoted.
15.	Sri. Kamarajan. C. Senior Clerk (HG) District Industries Centre, Thiruvananthapuram.	Directorate of Handlooms & Textiles, Thiruvananthapuram vice Sri.Shaji.G., Senior Clerk transferred.
16.	Sri. Subiraj. G. Senior Clerk District Industries Centre, Kollam. (On Request)	Coir Inspector Office, Panmana, Project Office (Coir), Kollam vice Sri.Shaji.L., Senior Clerk promoted.
17.	Sri. Vijayan. M.K. Senior Clerk District Industries Centre, Thrissur. (On Request)	Project Office (Coir), Ponnani vice Smt.Nadeera.T.C., Clerk transferred.

The following Clerks/Clerk-Typists are promoted to the post of Senior Clerks and posted in the offices noted against each in the scale of pay of Rs. 25200 – 54000.

Sl. No.	Seniority no.	Name and official address	Designation & Office to which posted
1.	04/95	Sri. Ramdas. K.R. Clerk - Typist, Taluk Industries Office, Thrissur, District Industries Centre, Thrissur. (Promotion for attaining age of 50 years)	Senior Clerk District Industries Centre, Thrissur vice Sri.Vijayan.M.K., Senior Clerk transferred.
2.	28/08	Sri.Sameer. A. Clerk, District Industries Centre, Kasargod.	Senior Clerk District Industries Centre, Kasargod.
3.	145/13	Sri. Mahin. P.M. Clerk District Industries Centre, Eranakulam. (Promotion for attaining age of 50 years)	Senior Clerk District Industries Centre, Eranakulam.
4.	38 01.01.2013 to 31.12.2013	Sri. Thankachen Ayyappan Clerk District Industries Centre, Kottayam.	Senior Clerk District Industries Centre, Kottayam.
5.	1 01.01.2014 to 31.12.2014	Sri. Elvin. T. Alex Clerk Project Office (Coir), Kozhikkode.	Senior Clerk Project Office (Coir), Kozhikkode
6.	2 01.01.2014 to 31.12.2014	Smt. Greesha. S. Stephen Clerk Directorate of Industries & Commerce Thiruvananthapuram.	Senior Clerk Directorate of Industries & Commerce, Thiruvananthapuram.
7.	4 01.01.2014 to 31.12.2014	Smt. Reeji Salooja. K.M. Clerk Coir Inspector Office, Kodungalloor, Project Office (Coir), Thrissur.	Senior Clerk Coir Inspector Office, Kodungalloor, Project Office (Coir), Thrissur.
8.	5 01.01.2014 to 31.12.2014	Sri. Dinesh Kumar. B. Clerk District Industries Centre, Palakkad.	Senior Clerk District Industries Centre, Palakkad.
9.	7 01.01.2014 to 31.12.2014	Sri. Aneesh. A. Clerk Directorate of Industries & Commerce Thiruvananthapuram.	Senior Clerk Directorate of Industries & Commerce Thiruvananthapuram.

10.	8 01.01.2014 to 31.12.2014	Smt. Saijamony. A. Clerk District Industries Centre, Idukki.	Senior Clerk District Industries Centre, Idukki.
11.	9 01.01.2014 to 31.12.2014	Sri. Manoj Kumar. N.G. Clerk Directorate of Industries & Commerce Thiruvananthapuram.	Senior Clerk Directorate of Industries & Commerce Thiruvananthapuram.
12.	10 01.01.2014 to 31.12.2014	Smt. Sreeja. V. Clerk Directorate of Industries & Commerce Thiruvananthapuram.	Senior Clerk Coir Inspector Office, Karunagappally, Project Office (Coir), Kollam in the existing vacancy.
13.	11 01.01.2014 to 31.12.2014	Smt. Leela. P.A. Clerk Directorate of Industries & Commerce Thiruvananthapuram.	Senior Clerk District Industries Centre, Wayanad vice Sri.Sreejith.S., Senior Clerk promoted.
14.	12 01.01.2014 to 31.12.2014	Sri. Sidhan. S. Clerk District Industries Centre, Kollam.	Senior Clerk District Industries Centre, Kollam.
15.	13 01.01.2014 to 31.12.2014	Sri. Ravi. K. Clerk Taluk Industries Office, Thrissur. (Promotion for attaining age of 50 years)	Senior Clerk Taluk Industries Office, Thrissur.
16.	15 01.01.2014 to 31.12.2014	Sri. Sajeer Muhammed. A. Clerk (HG) District Industries Centre, Alappuzha.	Senior Clerk District Industries Centre, Alappuzha.
17.	16 01.01.2014 to 31.12.2014	Sri. Sreekumar. J. Clerk District Industries Centre, Malappuram.	Senior Clerk District Industries Centre, Malappuram.
18.	17 01.01.2014 to 31.12.2014	Sri. Abdul Khadar.S Clerk District Industries Centre, Idukki.	Senior Clerk District Industries Centre, Idukki.
19.	19 01.01.2014 to 31.12.2014	Smt. Ramya. K. Clerk District Industries Centre, Ernakulam.	Senior Clerk District Industries Centre, Ernakulam.

20.	20 01.01.2014 to 31.12.2014	Smt. Smitha. T.V. Clerk District Industries Centre, Kottayam.	Senior Clerk District Industries Centre, Kottayam.
21.	22 01.01.2014 to 31.12.2014	Sri. Ranjith. C.P. Clerk - Typist Project Office (Coir), Kannur.	Senior Clerk Project Office (Coir), Ponnani in the existing vacancy.
22.	25 01.01.2014 to 31.12.2014	Smt. Shaiji. K. Clerk - Typist Taluk Industries Office, Tirur	Senior Clerk Project Office (Coir), Ponnani vice Sri.Hariprakash.K., Clerk transferred.
23.	27 01.01.2014 to 31.12.2014	Smt. Shubha. P. Clerk - Typist Taluk Industries Office, Thalassery	Senior Clerk Project Office (Coir), Kannur vice Smt.Suma Alakkandy , Senior Clerk promoted.

The promotion ordered to Sri. Ramdas. K.R. (Sl.No. 1) ,Sri. Mahin. P.M. (Sl. No. 3) and Sri. Ravi. K (Sl.No. 15) are under Rule 13(B) of part II, K.S. & SSR ie., they are exempted permanently from passing obligatory departmental tests.

The fixation of the promoted employees should be done by the Controlling Officer as per G.O.(P)No. 07/2016/Fin dated 20.01.2016. (Without option). The promoted employees are eligible for fixation of pay in the promoted scale with effect from the date of this order.

This order will be published in the official website (www.industry.kerala.gov.in) of Industries Directorate. No separate copies of this order will be forwarded to incumbents concerned and Controlling officers download the same from the official website.

The Controlling Officers will relieve the transferred / promoted incumbents as and when alternative official/fresh PSC hands joins duty or can relieve with the permission of Controlling Officer and report the date of relief/joining duty of the incumbents promptly to this office.

Signature valid

Digitally signed by LEENA M D
Date: 2021.01.29 11:50:39 IST
Reason: Approved

Sd/-
SENIOR ADMINISTRATIVE OFFICER

To

The incumbents concerned (Through Controlling Officers)

Copy to:

1. The Controlling Officers concerned.
2. CA to DI&C, ADI&C (G)/ADI&C(T)/SAO/AA.
3. EE Section/EB Section /IT Section /SPARK/Accounts Section of this office.
4. Stock File/Spare.

Forwarded/ by Order



Junior Superintendent

