

**PROCEEDINGS OF THE DIRECTOR OF INDUSTRIES AND COMMERCE,**  
**THIRUVANANTHAPURAM**  
**(Present : VISHNURAJ P IAS)**

No.DIC/1465/2025-EC1

Dated:02-05-2025

Sub:- Industries - Establishment - JDC course commencing from 02.06.2025 -  
Deputation of Departmental Candidates - Orders issued - reg.

Read:- 1. Letter No.T.R.(1) / 8197/2025 Dated: 21.02.2025 from the Secretary, State  
Co-operative Union, Thiruvananthapuram

2. This office Circular No. DIC/1465/2025-EC1 Dated:19.03.2025

The Secretary, State Co-operative Union, Thiruvananthapuram as per  
the letter read 1st above, has informed that 40 seats are reserved for the Staff  
of  
Industries and Commerce Department for Junior Diploma in Co-operation (JDC) course  
commencing from 02/06/2025. Hence the Order

**ORDER**

In the circumstances stated above, sanction is hereby accorded for the deputation of the  
following officers for undergoing Junior Diploma in Co-operation (JDC) course scheduled  
to be commenced from 02/06/2025 at the Co-operative Training Centers noted against their  
names according to their willingness based on their Seniority.

Sl No	Name, Designation and Office	Centre of choice
1.	<b>SMT.SMITHA.T.V</b> Senior Clerk, Project Office (coir) , Vaikom	Cherthala, Alappuzha
2.	<b>SMT.SAIJAMONY .A</b> Senior Clerk, District Industries Centre , Idukki	Nedumkandom, Idukki
3.	<b>SRI.ARUN.K.S</b> Senior Clerk, District Industries Centre, Ernakulam	North Paravur, Ernakulam
4.	<b>SMT.RAMLA.K.A</b> Senior Clerk, Taluk Industries Office, Kothamangalam	North Paravur, Ernakulam
5.	<b>SMT.AMBIKA.S</b> Senior Clerk, Directorate of Industries and Commerce, Thiruvananthapuram	Thiruvananthapuram
6.	<b>SMT.SIVAPRASAD.P</b> Senior Clerk ,Coir Inspector Office, Nattika	Thrissur
7.	<b>SMT.REMYA MOL.S</b> Senior Clerk, Taluk Industries Office, Chirayinkeezhu	Thiruvananthapuram
8.	<b>SMT.SHAJA.J</b> Senior Clerk, District Industries Centre , Thiruvananthapuram	Kottarakkara
9.	<b>SRI.VIPIN.T.R</b> Clerk, District Industries Centre , Idukki	Nedumkandom, Idukki



10.	<b>SMT.ANU PRASAD</b> Clerk, District Industries Centre ,Ernakulam	North Paravur, Ernakulam
11.	<b>SMT.MEENU.P.D</b> Clerk, Directorate of Handloom & Textiles, Thiruvananthapuram	North Paravur, Ernakulam
12.	<b>SMT.REVATHY.A.N</b> Clerk Typist, Project Office (Coir) ,Kayamkulam	Thiruvananthapuram

The terms and conditions of deputation to the Junior Diploma in Co- operation as follows:

- 1) The selected candidates are eligible for pay and allowances which they would have received in the department but for the deputation for the training.
- 2) Traveling allowance for to & fro journey will be paid as provided under Rule 98(A), Part II K S R.
- 3) The period of the training will be treated as duty under Rule 27(7)(iii), Part I KSR.4) The candidate will not be eligible for any other allowances.
- 5) The candidates deputed for the course will be execute a bond in stamp paper worth Rs.500/- to the effect that they will be serve the Industries Department in the Kerala Industries Subordinate Service after successful completion of the above training in such capacity as the Government may direct.
- 6) The bond in duplicate should be kept under the safe custody of the Controlling Officers concerned and the original should be forwarded to the Director of Industries and Commerce, Thiruvananthapuram.
- 7) At the time of admission, the candidates selected and deputed for the training have to remit an amount of Rs.9340/-at the training centre concerned.
- 8) The deputed candidates should report with relevant records before the Principal of the concerned training centre on 02.06.2025 at 9.30 AM.
- 9) The Controlling Officers will relieve the incumbents only after getting necessary bond executed by them. All pages of the bond will be signed by the bounden and sureties.
- 10) The Controlling Officers will forward the relieving order along with a certificate to that effect that the candidates deputed for the training have executed necessary bond in stamp paper worth Rs.500/- and necessary entries in this regards have been entered in the Service Book of the incumbents concerned.

Sd/-

VISHNURAJ P IAS  
DIRECTOR

To

All Incumbents concerned (Through Controlling Officer)

Copy to:

1. Secretary, Kerala State Co-operative Union, Thiruvananthapuram
2. The Director of Coir Development, Thiruvananthapuram



3. The Director of Hand looms & Textiles, Thiruvananthapuram

Forwarded/By Order

Signed by  
Administrative Assistant  
K.I. Hiranmayi

Date: 02-05-2025 11:49:44