



DEPARTMENT OF INDUSTRIES AND COMMERCE  
DISTRICT INDUSTRIES CENTRE, MALAPPURAM

**LIMITED TENDER INVITATION NOTICE**

District Industries Centre Malappuram is organizing an 'MSME - Exhibition -2025 at The Kottakkunnu , Malappuram, Kerala from 2025 August 30 to 2025 Sept 3 .

**Event Details**

|                            |   |                                                           |
|----------------------------|---|-----------------------------------------------------------|
| Exhibition                 | : | 2025 August 30 to 2025 Sept 3                             |
| Venue                      | : | The Kottakkunnu , Malappuram,                             |
| Exhibition Timing          | : | 11 AM to 8.30 PM                                          |
| <b><u>WORK DEATILS</u></b> |   |                                                           |
| Nature of Work             | : | Exhibition Pavilion and Platform Work                     |
| Publish Date               | : | 13/08/2025                                                |
| Bid Submission Start Date  | : | 14/08/2025, 11 AM                                         |
| Bid Submission End Date    | : | 22/08/2025 , 11 AM                                        |
| Pre-Qualification Details  | : | Bidder Shall have Experience in similar Events in Kerala. |
| Bid Opening Date           | : | 22/08/2025 , 12 PM                                        |
| Tender opening Place       | : | DIC , Malappuram , Civil Station                          |
| Tender Submission Place    | : | Taluk Industries Office , Mini Civil Station Manjeri      |
| Tender Fees                | : | 1250 /-                                                   |
| Tender Value               | : | 5,00,000/-                                                |
| EMD                        | : | 5000/- ( DD in Favor of General Manger , DIC Malappuram ) |

On behalf of District Industries Centre Malappuram, the ADIO Ernad Taluk , Taluk Industries office Manjeri & Organizing Committee intends to engage the services of an Agency for venue arrangements, arranging and allied activities **MSME - Exhibition -2025**. The Agency shall ensure the successful conduct of Expo by fulfilling the requirement as quoted in **Annexure – 1**

Found to be nonresponsive for any reason or not meeting the eligibility criteria specified in the Tender document will be rejected by the Authority and will not be included for further consideration.

**The selection process for the Agency will be as below:**

1. Short listing of Agencies based on the eligibility criteria on receipt of Technical & Financial Bids as per the Tender document.
2. DIC will evaluate the technical Bids and shortlisted Agencies will only be invited for a Technical Presentation based on the requirements set to the shortlisted Agencies.
3. A Selection Committee will be constituted to evaluate the technical presentations of the shortlisted Agencies.
4. The decision of the Competent Authority in this regard shall be final and it not challengeable at any point of time.
5. Financial bid has to be submitted by the Agencies, through Closed tender, based on the 'Format for Financial Bid' (Annexure - I) furnished by the Organizers.
6. Financial bids will be opened / considered only of those qualified short listed Agencies
7. Eligible bidders will be invited for the opening of financial bids.
8. All bids received in complete and within the stipulated deadline shall be opened. Lowest bid, found suitable as per the specifications required, shall be referred by the Selection Committee to the Competent Authority for final decision. The decision of the Competent Authority in this regard shall be final.

Some of the activities indicated to be carried out by District Industries Centre , Malappuram subsequent to the receipt of the responses are indicative only. ***District Industries Centre , Malappuram has the right to continue with these activities, modify the sequence of activities, add new activities or remove some of the activities, as dictated by the best interests of the project.***

Wherever not specifically mentioned, the guidelines in the Govt. E-Tendering process will be followed in this tender procedure also.

For any further details, it is requested to contact:

**The ADIO Ernad Taluk**  
**Mobile 9747399591**

**E-mail: [tioernad@gmail.com](mailto:tioernad@gmail.com)**

**Website: [www.industry.kerala.gov.in](http://www.industry.kerala.gov.in)**



**SHREERAJ M**  
**ASSISTANT DISTRICT INDUSTRIES OFFICER**  
**ERNAD TALUK INDUSTRIES OFFICE**  
**MANJERI**

**Financial Bid' (Annexure - I)****EXHIBITION PAVILION AND PLATFORM WORK**

| SI No. | Item (Description)                                                                                                                                                                                                                                                          | Quantity  | Rate (Rs.) | Amount (Rs.) |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------|--------------|
| 1.01   | Hire and labour charge for Providing Exhibition pavilion For stalls with German structure constructed with steel Alloy pipes ,tin sheet and Top and side sealing , fitted with suitable sheet as per direction of the committee and dismantling and removing from the site. | 10000sqft |            |              |
| 1.02   | Hire and labour charges for putting up Platform with synthetic carpet (including dismantling and removing from site)                                                                                                                                                        | 10000sqft |            |              |
| 1.03   | Pagoda Size 20*20 Size                                                                                                                                                                                                                                                      | 2 Nos     |            |              |
| 1.04   | Tarpaya Panthal for Stage and Stage Seating Place                                                                                                                                                                                                                           | 1500 Sqft |            |              |

**Total Amount Including GST :**

**Notes:**

- The Ground leveling, waste disposal, site clearing & dismantling and removing of all other structures and fittings are the responsibility of the Agency.
- The above arrangements shall be with necessary safety equipment's and required safety measures in all Venues as per safety rules and regulations and necessary clearances. The required Certificates from Electrical Inspectorate, Fire and Rescue services and other authorities to be submitted while handing over the completed facility. No flex boards or flex materials to be used for any of the above activities and green protocol to be followed.
- **The Agency shall follow a Green protocol with no plastic, thermocol or similar banned materials.**
- The above facilities to be set up within the time provided and the same to be dismantled and the ground to be cleared by 04<sup>th</sup> September, 2025 itself.
- Any addition or deletion of items mentioned above has to be done as per the demand of the committee.

## Annexure - II

Points to be covered in the Technical Presentation

| Sl. No. | Particulars                                                        |
|---------|--------------------------------------------------------------------|
| 1       | Organization details.                                              |
| 2       | Details and proof of similar activities undertaken.                |
| 3       | Proof of infrastructure availability for the works.                |
| 6       | Layout of the ground with positioning of Hanger, Parking Space etc |
| 7       | GST registration certificate                                       |

**\*\*\* IMPORTANT**

The tender will be opened on 22/08/2025 at 12.00 PM by General Manager DIC, Malappuram. Only technically qualified bids will be considered for financial bid opening.



**SHREERAJ M**  
ASSISTANT DISTRICT INDUSTRIES OFFICER  
ERNAD TALUK INDUSTRIES OFFICE  
MANJERI

SHREERAJ M  
ASSISTANT DISTRICT INDUSTRIES OFFICER  
BAND TALUK INDUSTRIES OFFICE  
MAHESHA