

**PROCEEDINGS OF THE DIRECTOR OF INDUSTRIES AND
COMMERCE, THIRUVANANTHAPURAM**

(Present : VISHNURAJ P IAS)

No.DIC/1194/2026-EC1

Dated:11-05-2026

Sub:- Industries - Establishment - JDC course commencing from
01.06.2026 - Deputation of Departmental Candidates - Orders
issued - reg.

Read:- 1. Letter No. T.R.(1)/382/2026 Dated 09.02.2026 from the
Secretary, State Co-operative Union, Thiruvananthapuram.

2. This office Circular No.DIC/1194/2026-EC1 Dated
17.03.2026.

ORDER

The Secretary State Co-operative Union, Thiruvananthapuram as per the letter read 1st above, has informed that 40 seats are reserved for the Staff of Industries and commerce Department for Junior Diploma in Co-operation (JDC) course commencing from 01.06.2026. Clerk/Clerk Typists of this Department have submitted application for the course.

2. In the circumstances sanction is hereby accorded for the deputation of the following officers for undergoing Junior Diploma in Co-operation (JDC) course scheduled to be commenced from 01.06.2026 at the Co-operative Training Centers noted against their names according to their willingness and based on their Seniority.

| SI No. (1) | Name , Designation and Office (2) | Preferred Centre of Choice (3) | wt ca |
|------------------|--------------------------------------|-----------------------------------|----------|
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| 1. | Sri. Jamal V K, Senior Clerk Taluk Industries Office, Mananthavady | Wayanad | Nil |
| 2. | Sri. Jithesh K , Senior Clerk Directorate of Plantation, Thiruvananthapuram | Thiruvananthapuram | 1.Kc 2.W |
| 3. | Smt.Rejitha Moni T S, Senior Clerk Directorate of Industries and Commerce Thiruvananthapuram | Thiruvananthapuram | Nil |
| 4. | Smt. Akhila G R, Clerk Typist Taluk Industries Office, Nedumangad | Thrissur | Nil |
| 5. | Smt. Sheheena C K , Senior Clerk District Industries Centre ,Ernakulam | North Paravur ,Ernakulam | 1.Pa 2.Th |
| 6. | Smt. Athira E A , Senior Clerk District Industries Centre ,Kozhikode | Kozhikode | Nil |
| 7. | Smt.Deepa Rani P S , U D Typist Directorate of Industries and Commerce Thiruvananthapuram | Thiruvananthapuram | Nil |

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| 8. | Smt. Anusha J, Clerk Typist Taluk Industries Office, Koyilandy | Kozhikode | 1.K& 2.Th |
| 9. | Smt.Anusha Jose, Clerk Coir Project Office,Kozhikode | North Paravur | Nil |
| 10. | Smt.Gana K , Clerk District Industries Centre ,Kannur | Kannur | Nil |
| 11. | Smt. Mary Sherin T J , Clerk District Industries Centre ,Kannur | Kannur | Nil |
| 12. | Smt.Divya Prasad, Clerk Typist Taluk Industries Office, Kochi | Thiruvananthapuram | 1.Kc 2.Cl |
| 13. | Smt.Sujitha S V, Clerk Typist Coir Project Office,Thrissur | Thrissur | Thir |
| 14. | Smt.Neethu K, Clerk District Industries Centre , Palakkad | Palakkad | Nil |
| 15. | Sri.Sajith P , Clerk District Industries Centre ,Malappuram | Kozhikode | Thir |
| 16. | Smt .Deepa K S, Clerk Typist Taluk Industries Office, Mannarkkad | Thiruvananthapuram | Nil |

3.The terms and conditions of deputation to the Junior Diploma in

Co-operation as follows:

- 1) The selected candidates are eligible for pay and allowances which they would have received in the department but for the deputation for the training.
- 2) Traveling allowance for to & fro journey will be paid as provided under Rule 98 (A), Part II KSR.
- 3) The period of the training will be treated as duty under Rule 27(7) (iii), Part I KSR.
- 4) The candidate will not be eligible for any other allowances.
- 5) The candidates deputed for the course shall execute a bond in stamp paper worth Rs.500/- to the effect that they shall serve the Industries Department in the Kerala Industries Subordinate Service after successful completion of the above training in such capacity as the Government may direct.
- 6) The bond in duplicate should be kept under the safe custody of the Controlling Officers concerned and the original should be forwarded to the Director of Industries and Commerce, Thiruvananthapuram.
- 7) At the time of admission, the candidates selected and deputed for the training have to remit an amount of RS.9340/- towards the fee and text book fee of an amount of Rs. 1345/- (may have variations).
- 8) The deputed candidates should report with relevant records before the Principal of the concerned training centre on 01.06.2026 at 9.30 AM.
- 9) The controlling Officers shall relieve the incumbents only after getting necessary bond executed by them. All pages of the bond will be signed

by the bounden and sureties.

10) The Controlling Officers will forward the relieving order along with a certificate to the effect that the candidates deputed for the training have executed necessary bond in stamp paper worth Rs.500/- and necessary entries in this regards have been entered in the Service Book of the incumbents concerned.

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VISHNURAJ P IAS
DIRECTOR

To

All Incumbents concerned (Through Controlling Officer).

Copy to:

1. Secretary, Kerala State Co-operative Union Thiruvananthapuram.
2. The Director of Coir Development, Thiruvananthapuram.
3. The Director of Handloom & Textiles, Thiruvananthapuram.

Forwarded/By Order

Administrative Assistant