

PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER,
DIRECTORATE OF INDUSTRIES AND COMMERCE, THIRUVANANTHAPURAM
(Present : RAJEEVE C R)

No. DIC/401/2021-EA1

Dated: 21-07-2023

Sub:- Industries - Establishment - Transfer of Clerks/Senior Clerks & Promotion and Postings of Clerks/Clerk-Typists to the post of Senior Clerks - Orders issued.

- Read:-
1. Proceedings of the General Manager , District Industries Centre, Thrissur No : DICTSR/1215/2022 - A1 Dated 31.05.2023
 2. Proceedings of the General Manager , District Industries Centre, Kottayam No : DICKTM/323/2023 - A3 Dated 31.05.2023
 3. Proceedings of the Project Officer (Coir) , Kayamkulam No: A - 57/2023 Dated 31.05.2023
 4. Proceedings of the Taluk Industries Officer, Kochi No: A1/116/23 Dated 31.05.2023
 5. Proceedings of the Project Officer (i/c) (Coir) , Chirayinkeezhu No: C1/937/2023 Dated 01.06.2023
 6. Proceedings of the Senior Administrative Officer No. DIC / 2868 / 2020 - Ea1 Dated:31.05.2023
 7. Proceedings of the Senior Administrative Officer No. DIC /6565 / 2019 - Ea1 Dated:22.06.2023
 8. Proceedings of the Senior Administrative Officer No. DIC / 479 / 2022 - EC1 Dated:13.06.2023
 9. Proceedings of the Director of Industries and Commerce No. DIC / 613 / 2022 - EC1 Dated:25.06.2023
 10. Proceedings of the Senior Administrative Officer No. DIC / 479 / 2022 - EC1 Dated:10.07.2023
 11. Submission from incumbents.

ORDER

The following transfer and posting of clerks / senior clerks are ordered with immediate effect for administrative convenience / on their requests as per paper read 11th above and 19 clerks are promoted as Senior clerks in the scale of pay Rs. 35,600-75,400/- as per the vacancy arose vide ref read 1st to 10th above

TRANSFER

Sl. No.	Name, Designation and Present Office	Name of Office to which transferred

1	Sri. SHIBU MON .M.K Clerk (PEN : 269351) District Industries Centre, Kozhikode (On Request)	Coir Inspector Office , Vadakara vice Sri. Jayan.E, Senior Clerk Promoted
2	Sri. BIJITH.M.T Clerk (PEN : 207135) Directorate of Handloom & Textiles, Thiruvananthapuram (On Request)	District Industries Centre, Kozhikode vice Sri. Shibu Mon .M.K ,Clerk, transferred
3	Sri.ASHOKAN .I.V Clerk (PEN : 200984) District Industries Centre, Kozhikode (On Request)	District Industries Centre,Ernakulam vice Smt.Sindhu.V.V, Senior Clerk, transferred
4	Smt.BINUMOL.N Clerk (PEN : 201263) Coir Inspector Office, Nattika (On Request)	District Industries Centre, Kozhikode vice Sri.Ashokan .I.V, Clerk transferred
5.	Sri.SIVAPRASAD.P Senior Clerk (PEN : 677467) Directorate of Industries and commerce, Thiruvananthapuram (On Request)	Coir Inspector Office, Nattika vice Smt.Binumol.N, Clerk transferred
6	Smt.SINDHU.V.V Senior Clerk (PEN :688074) District Industries Centre,Ernakulamm (Queue list of General Transfer 2023)	Taluk Industries Office, Kochi in the existing vacancy
7	Smt. ABITHA.O.H Senior Clerk (PEN : 727686) Directorate of Industries and Commerce, Thiruvananthapuram (On Request)	Taluk Industries Office ,Kothamangalam vice Sri.Navas .P.A ,Senior Clerk Promoted
8	Sri. MADHUSOODHAN UNNITHAN Senior Clerk (PEN :457722) District Industries Centre, Alappuzha (On Request)	Coir Inspector Office, Karthikappally North in the existing vacancy
9	Smt.AMEENA.S Senior Clerk (PEN : 147071) Project Office (Coir),Kayamkulam	District Industries Centre, Alappuzha vice Sri. Madhusoodhan Unnithan , Senior Clerk, transferred

	(On Request)	
10	Sri.LIJOMON JOSEPH Clerk (PEN : 826710) Project Office (Cair), Alappuzha (On Request)	District Industries Centre, Alappuzha vice Smt.Sunitha.N ,Senior Clerk, Promoted
11	Smt.GALAXY DCRUZ Clerk (PEN : 906752) Directorate of Coir Development , Thiruvananthapuram	Project Office (Cair), Alappuzha vice Sri.Lijomon Joseph, Clerk transferred
12	Sri.RATHEESH KUMAR.K.S Clerk (PEN : 201587) District Industries Centre,Thiruvananthapuram	Project Office (Cair),Kayamkulam vice Smt.Ameena.s ,Senior Clerk transferred
13	Sri. P. PADMAKUMAR Clerk (PEN :200761) Coir Inspector Office, Varkkala	Project Office (Cair), Kayamkulam in the existing vacancy
14	Smt.REMYA MOL S Clerk (PEN : 835459) Project Office(Cair), Chirayinkeezhu (On Request)	Taluk Industries Office, Chirayinkeezhu vice Sri.Jyothishkumar.G , Senior clerk transferred
15	Sri.SATHYADAS.C Senior Clerk (PEN : 496990) Directorate of Industries and commerce, Thiruvananthapuram (On Request)	Project Office (Cair), Chirayinkeezhu vice Smt.Remya Mol.S , Clerk transferred
16	Sri. BINDHU KUMAR.S Clerk (PEN : 201242) District Industries Centre, Malappuram (On Request)	District Industries Centre, Thiruvananthapuram vice Sri.Ratheesh Kumar.K.S , Clerk, transferred
17	Sri.MADHU.N Clerk (PEN : 441354) Directorate of Industries and commerce, Thiruvananthapuram (On Request)	District Industries Centre, Malappuram vice Sri.Bindhu Kumar.S, Clerk transferred

18	Sri.BIBIN.K.P Clerk (PEN : 808768) Common Facility Service Centre ,Changanassery (On Request)	District Industries Centre, Kottayam in the existing vacancy
19	Sri.RENJU.C.T Clerk (PEN : 200667) Project Office Office (Coir) , Thrissur (On Request)	Common Facility Service Centre ,Changanassery vice Sri.Bibin.K.P, Senior Clerk transferred
20	Sri. SHINOJI.T.P Clerk (PEN : 201567) Taluk Industries Office, Thiruvananthapuram (On Request)	District Industries Centre, Kottayam vice Sri.Prasad.K.K, Senior Clerk Promoted
21	Smt. SHOBA MOL.T.A Senior Clerk (PEN : 685426) Directorate of Handloom and Textiles, Thiruvananthapuram (On Request)	District Industries Centre, Kottayam vice Smt.Reena Mol .M.V, Senior Clerk Promoted
22	Smt.VIJI R KUNJIKUTTAN Senior Clerk (PEN : 698806) Taluk Industries Office, Chittur (On Request)	District Industries Centre,Thrissur vice Sri.Venugopal.P, Senior Clerk LPR vacancy
23	Smt.REMLA .K.A Senior Clerk (PEN : 744956) Directorate of Coir Development , Thiruvananthapuram (On Request)	Project Office (Coir), Thrissur vice Sri.Renju.C.T, Clerk transferred
24	Smt.HARITHA .K.JOSHY Clerk (PEN : 880008) District Industries Centre, Idukki (On Request)	Taluk Industries Office, Devikulam vice Smt.Ruksana Moideen Promoted
25	Sri.SATHEESHAN .P.S, Clerk (PEN : 200915) Project Office (Coir),Kollam (On Request)	District Industries Centre, Idukki vice Smt.Haritha .K. Joshy transferred

26	Smt.SHEEJA.M Senior Clerk (PEN : 200730) Directorate of Industries and commerce, Thiruvananthapuram (On Request)	Project Office (Coir),Kollam vice Sri.Satheeshan.P.S, Clerk transferred
27	Sri.RANJITH.R Senior Clerk (PEN : 702564) Taluk Industries Office, Alathur (On Request)	District Industries Centre,Palakkad vice Smt.Babitha.N, Senior Clerk Promoted
28	Sri.GOPALAKRISHNAN.P.R Senior Clerk (PEN : 757025) Directorate of Handloom and Textiles,Thiruvananthapuram (On Request)	Taluk Industries Office, Alathur vice Sri.Renjith.R, Senior Clerk Transferred
29	Sri.SREEKUMAR J Senior Clerk (PEN : 585297) District Industries Centre, Malappuram (On Request)	Common Facility Service Centre ,Manjeri vice Smt.Nadeera.T.C, clerk transferred
30	Smt.NADEERA T C Clerk (PEN : 893138) Common Facility Service Centre ,Manjeri	District Industries Centre, Malappuram vice Sri.Sreekumar.J , Senior Clerk transferred
31	Smt. NISHA .K Clerk (PEN : 896776) Taluk Industries Office, Kasaragod	District Industries Centre, Kasaragod vice Sri.Sudheesh.B, Clerk transferred
32	Sri.SUDHEESH.B Clerk (PEN : 795464) District Industries Centre, Kasaragod	Taluk Industries Office, Kasaragod vice Smt.Nisha.K, Clerk transferred
33	Smt.SUJITHA.M Clerk (PEN : 942431) Directorate of Industries and commerce, Thiruvananthapuram (On Request)	District Industries Centre,Idukki vice Sri.Jaymon Peter, Senior Clerk Promoted
	Smt.SREEJA.P	

34	Clerk (PEN :921263) Directorate of Industries and commerce, Thiruvananthapuram (On Request)	Taluk Industries Office Ambalapuzha vice Smt.Seenamol.M.V, Senior Clerk Promoted
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The following Clerks/Clerk-Typists are promoted as Senior Clerk in the scale of pay of Rs.35,600-75,400/- and posted as such in the offices noted against their names.

PROMOTION

Sl.No.	Seniority No.	Name & Official Address	Designation & Office to which posted	Date assigned for promotion
1	17/12	Smt.RENUKA DEVI.C, Clerk - Typist (PEN : 622123) Taluk Industries Office,Karthikappally	Directorate of Coir Development , Thiruvananthapuram	01/06/2023
2	31/13	Sri.SANJAYADAS.P Clerk (PEN : 623596) Directorate Handloom & Textiles, Thiruvananthapuram	Senior Clerk Directorate Handloom & Textiles, Thiruvananthapuram	01/06/2023
3	18/16	Smt.SARITHA THADAVANAKANDY Clerk (PEN : 785165) District Industries Centre, Kozhikode	Senior Clerk District Industries Centre, Kozhikode	01/06/2023
4	19/16	Sri.JAYARAJ.V.V Clerk (PEN : 786552) Coir Inspector Office,Muhamma	Senior Clerk Coir Inspector Office,Muhamma	01/06/2023
5	20/16	Smt.LEKSHMI.S Clerk (PEN : 354920) Directorate of Industries and Commerce, Thiruvananthapuram	Senior Clerk Directorate of Industries and Commerce, Thiruvananthapuram	01/06/2023
6	23/16	Smt. B.PADMAVATHY Clerk - Typist (PEN : 795643)	Senior Clerk Directorate of Industries and Commerce,	01/06/2023

		Taluk Industries Office, Pathanamthitta	Thiruvananthapuram	
7	24/16	Smt.SREENA.K. Clerk (PEN : 792055) District Industries Centre, Kannur	Senior Clerk District Industries Centre, Kannur	16/06/2023
8	25/16	Sri.NAVAS.A.C Clerk (PEN : 299705) Project Office(Coir), Kannur	Senior Clerk Project Office(Coir), Kannur	22/06/2023
9	26/16	Smt.SUBHA.K.D Clerk (PEN :729650) Project Office(Coir), Thrissur (Promotion on attaining age of 50 years)	Senior Clerk Project Office(Coir), Thrissur	28/06/2023
10	27/16	Smt.RESHMITHAMOL.V.A Clerk (PEN : 795702) District Industries Centre, Thrissur	Senior Clerk District Industries Centre, Thrissur	01/07/2023
11	28/16	Sri.JYOTHISHKUMAR.G Clerk (PEN : 372763) Taluk Industries Office, Chirayinkeezhu (Promotion on attaining age of 50 years)	Senior Clerk Coir Inspector Office, Neyyattinkara	01/07/2023
12	01/17	Smt.Saritha.K.S Clerk (PEN : 797853) Directorate of Industries and Commerce , Thiruvananthapuram	Senior Clerk Directorate of Industries and Commerce , Thiruvananthapuram	04/07/2023
		Smt.Jinu.G.Kunjumon	Senior Clerk	

13	02/17	Clerk (PEN : 797524) Directorate of Coir Development ,Thiruvananthapuram	Directorate of Coir Development ,Thiruvananthapuram	13/07/2023
14	3/17	Smt.RADHIKA.O.T Clerk - Typist (PEN : 802293) Taluk Industries Office , Thaliparmaba (Under orders of JDC Training)	Senior Clerk Directorate of Handloom and Textiles, Thiruvananthapuram	13/07/2023
15	4/17	Smt.REMYA.P.R Clerk - Typist (PEN : 802133) Taluk Industries Office , Thodupuzha	Senior Clerk Directorate of Handloom and Textiles, Thiruvananthapuram	14/07/2023
16	5/17	Smt.DONAMOL ENAS Clerk - Typist (PEN : 802472) Taluk Industries Office , Peermade	Senior Clerk Directorate of Industries and Commerce, Thiruvananthapuram	Date of Promotion order
17	6/17	Smt.VIDHU.Y Clerk (PEN : 803686) District Industries Centre, Palakkad	Senior Clerk District Industries Centre, Palakkad	Date of Promotion order
18	8/17	Smt.SAJNA BEEGAM.S Clerk (PEN : 806132) Directorate of Industries and Commerce , Thiruvananthapuram	Senior Clerk Directorate of Industries and Commerce , Thiruvananthapuram	Date of Promotion order
19	9/17	Sri.SHIJU.K.JOHN Clerk (PEN : 737522) Directorate of Industries and Commerce , Thiruvananthapuram	Senior Clerk Directorate of Industries and Commerce , Thiruvananthapuram	Date of Promotion order

The promotion ordered to Smt.Subha.K.D (Sl.No.9) and Sri. Jyothishkumar .G (Sl.No.11) are under Rule 13(B) of part II, K.S. & SSR ie., they are exempted permanently from passing obligatory departmental tests

The fixation of the promoted employees should be done by the Controlling Officer as per G.O.(P).No.27/2021/Fin. Dated: 10/02/2021 (Without option).

Those incumbents who transferred on request are eligible for only journey time , as per rules . This order will be published in the official website (www.industry.kerala.gov.in) of Industries Directorate . No separate copies of this order will be forwarded to incumbents concerned and Controlling officers download the same from the official website

The Controlling Officers will relieve the transferred/promoted incumbents with immediate effect and report the date of relieving/joining duty of the incumbents promptly to this office.

RAJEEVE C R
SENIOR ADMINISTRATIVE OFFICER

To

The incumbents concerned (Through Controlling Officers)

Copy to:

- 1.The Controlling Officers concerned
2. CA to DI & C, ADI&C (G)/ADI&C(T)/SAO/AA.
- 3.EE Section/EB Section/IT Section/SPARK/Accounts Section of this Office.