

PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER (i/c)
DIRECTORATE OF INDUSTRIES AND COMMERCE, THIRUVANANTHAPURAM
(Present : SURESH KUMAR A)

No. DIC/401/2021-EA1

Dated:02-11-2022

Sub:- Industries - Establishment - Transfer of Clerks/Senior Clerks & Promotion and Posting of Clerks/Clerk-Typists to the post of Senior Clerks - Orders issued.

Read:- 1. This Office proceedings No. DIC/613/2022-EC1 dated 27.09.2022

2. Submission from Incumbents

ORDER

The following transfer and posting of Clerks/Senior Clerks are ordered with immediate effect for administrative convenience / on their requests as per reference read 2nd above. 3 Clerks are promoted as Senior Clerks in the scale of pay Rs. 35,600-75,400/- as per the vacancy arise vide reference read 1st above.

TRANSFER

Sl. No.	Name, Designation and Present Office	Name of Office to which transferred
1.	SMT.LAVANYA.V, Clerk, Directorate of Coir Development , Thiruvananthapuram (On Request)	District Industries Centre ,Kollam Vice Rani.N.S , Senior Clerk Promoted
2.	SMT.ROSHNI.V.S, Clerk, Taluk Industries Office, Thiruvananthapuram (On Request)	Project Office (Coir), Chirayinkeezhu

The following Clerks/Clerk-Typists are promoted to the post of Senior Clerks and posted in the offices noted against each in the scale of pay of Rs. 35,600-75,400/-.

PROMOTION

Sl.No.	Seniority No.	Name and Official Address	Designation & Office to which posted	Date Assigned for Promotion
1.	06/16	Sri. Ibrahim. K, Clerk, DIC, Malappuram	Senior Clerk, DIC Malappuram	01.10.2022
2.	09/16	Sri. Chandran.C, Clerk, Project Office (Coir), Kannur	Senior Clerk Project Office (Coir) Kannur	16.10.2022
3.	12/16	Smt. Rejitha Moni T.S, Clerk, Directorate of Industries and Commerce, Thiruvananthapuram	Senior Clerk, Directorate of Industries and Commerce, Thiruvananthapuram	16.10.2022

I/285296/2022

The fixation of promoted employees should be done by the Controlling Officer as per G.O.(P) No. 27/2021/Fin dated 10/02/2021 (Without option).

This order will be published in the official website (www.industry.kerala.gov.in) of Industries Directorate. No separate copies of this order will be forwarded to incumbents concerned and Controlling officers download the same from the official website.

The Controlling Officers will relieve the transferred / promoted incumbents as and when alternative official / fresh PSC hands joins duty or can relieve with the permission of Controlling Officer and report the date of relief/ joining duty of the incumbents promptly to this office.

SURESH KUMAR A
ADMINISTRATIVE ASSISTANT
Senior Administrative Officer(i/c)

To

The incumbent/Incumbents concerned (Through Controlling Officer)

Copy to:

1. The Controlling Officers concerned.
2. CA to DI&C, ADI&C (G)/ADI &C(T)/SAO/AA.
3. EE Section/ EB Section / IT Section / SPARK / Accounts Section of this office.
4. Stock File / Spare.